

Council of Regional Public Library System Administrators

Quarterly Meeting

April 23 – 24, 2009

Saint Paul, MN

Meeting Minutes

Thursday, April 23, 2009

The meeting was called to order in the meeting room of the Metropolitan Library Service Agency (MELSA) at 9:03 a.m. by the Chair, Kirsty Smith. Present were Ann Hutton (SELCO), Barb Jauquet-Kalinowski (Northwest), Barbara Misselt (East Central), Chris Olson (MELSA), Jim Weikum (Arrowhead), John Houlahan (Pioneerland), Kathy Fredette (Lake Agassiz), Kirsty Smith (Great River), Mark Ranum (Plum Creek), Patty Biesterfeld (Traverse des Sioux), Peg Werner (Viking). Also present was Suzanne Miller (State Library Services Agency). Not in attendance was Marian Ridge (Kitchigami).

Motion by Mark Ranum, seconded by Ann Hutton, to adopt the Agenda with two amendments: add a report on the College of St. Catherine to Friday's agenda and added (under Committee Reports) the topic of a statewide radio campaign. **Motion carried.**

Motion by Mark Ranum, seconded by Chris Olson to post meeting Agendas on the CRPLSA website <<http://www.crplsa.info/>>. **Motion withdrawn.** Motion by Mark Ranum, seconded by Chris Olson to post dates, times and locations of CRPLSA meetings on the CRPLSA website, along with copies of approved meeting minutes. **Motion carried.**

The group reviewed recent efforts related to a possible change in the distribution formula for *Regional Library basic System Support (RLBSS)* funds. Motion by Mark Ranum, seconded by Chris Olson, that the Thursday portion of the July 2009 meetings be devoted to discussing the *RLBSS* formula with an emphasis on reviewing values associated with the services being provided. **Motion carried.**

The group reviewed the *Draft State Plan for Minnesota Libraries*. Motion by Ann Hutton, seconded by Mark Ranum that CRPLSA recommend to the group preparing and reviewing *The State Plan* document that language on page 21 needs to more accurately reflect the current library delivery network, and that members of CRPLSA will draft some suggested language revisions. **Motion carried.**

The meeting was temporarily suspended for a lunch break.

Motion by Peg Werner, seconded by Mark Ranum, that the "CRPLSA Entity" subgroup (Smith Fredette, Houlahan, and Weikum) investigate the process by which CRPLSA might become a formal association, or something along the lines of a 501(c)6 organization, and that the subgroup update the CRPLSA Bylaws. A report is due at the October 2009 meeting. **Motion carried.** Chris Olson was added as a member of the subgroup and John Houlahan moves to the work group preparing for the *RLBSS* Formula discussion..

Ranum, as a member of the Legislation subgroup moved that the subgroup now be tasked with representing CRPLSA in working with the Minnesota Office of the Legislative Auditor OLA) as

it reviews library funding structures. **Motion carried.**

The meeting adjourned at approximately 5:00 p.m.

Friday, April 24, 2009

The meeting was called to order in the MELSA meeting room at approximately 9:00 a.m. by the Chair Smith. Present were Ann Hutton (SELCO), Barb Jauquet-Kalinoski (Northwest), Barbara Misselt (East Central), Chris Olson (MELSA), Jim Weikum (Arrowhead), John Houlahan (Pioneerland), Kathy Fredette (Lake Agassiz), Kirsty Smith (Great River), Mark Ranum (Plum Creek), Patty Biesterfeld (Traverse des Sioux), Peg Werner (Viking). Also present was Suzanne Miller (State Library Services Agency). Not in attendance was Marian Ridge (Kitchigami). During the course of the morning, the group was joined by Elaine Keefe (Capitol Hill Associates) and Bill DeJohn (Minitex).

Mark Ranum moved, supported by Kathy Fredette, to adopt the Agenda. **Motion carried.**

The Minutes from the January 2009 meeting were reviewed. Mark Ranum moved, seconded by John Houlahan, to approve the January minutes as presented. **Motion carried.**

Chair Smith asked those present to describe employee recognition, crisis communications, and 2010 budgets for their respective organizations.

Elaine Keefe of Capitol Hill Associates provided an update from the Minnesota Legislature with topics ranging from the differing approaches that the Governor, Minnesota House, and Minnesota Senate have offered to address the deficit.

By consensus, the group approved moving the Minitex Report up on the Agenda. Bill DeJohn outlined the impact of proposed cuts to the Minitex and MnLINK budgets.

Ann Hutton presented the CRPLSA Financial Report. Motion by Chris Olson, seconded by Mark Ranum, to approved the Financial Report as presented. **Motion carried.**

Reports were presented from various committees and liaisons. Motion by Chris Olson, seconded by Mark Ranum, that the website for the Minnesota summer reading program be moved to the CRPLSA website. **Motion carried.** Motion by Mark Ranum, seconded by Kathy Fredette, that the CRPLSA provide \$5,000 (50% of the cost) for a one-day event at the Minnesota State Fair to honor children participating in the 2009 summer reading program and to promote “literacy, learning, libraries and fun...” MELSA will provide the remaining 50%. **Motion carried.**

Chair Smith declared the meeting to be adjourned at approximately 12:04 p.m.

Faithfully rendered,

Jim Weikum, CRPLSA Secretary (2009)