



**Minutes: March 30 & 31, 2017 Meeting – MELSA**

The meeting was convened at 8:30 a.m. by Jim Trojanowski. Also attending: Ann Hutton, Liz Lynch, Lauri Ortega, Karen Pundsack, Kristi Hanson, Carla Lydon, Barb Misselt, Ann Hokanson, Ken Behringer, & Peg Werner. Other attendees: Sam Walseth, Capitol Hill Associates; Jennifer Nelson, Director, State Library Services; and Kevin McHenry, Assistant Commissioner, MN Department of Education; and Valerie Horton, Minitex Director. Not attending: Jim Weikum and Marian Ridge

<u>ACTION</u>	<u>MOVED BY</u>	<u>RESULT</u>
<u>Motion to approve agenda</u>	<u>Hutton/Behringer</u>	<u>Approved</u>
<u>Motion to approve meeting minutes</u>	<u>Hutton/Werner</u>	<u>Approved</u>
<u>Motion on March 17, 2017 to authorize CRPLSA to Contribute \$300.00 to PLD Day 2017</u>	<u>Hokanson/Behringer</u>	<u>Approved</u>

*Authorize CRPLSA to contribute \$300.00 to PLD Day 2017.*

**Financial Reports:**

<u>Motion to accept CRPLSA Fund report from Hutton</u>	<u>Hokanson/Ortega</u>	<u>Approved</u>
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Werner expressed her appreciation for the format Hutton has used for the Fund report, and in regard to the listing of the checks and motions, requested that the format remain the same.

Behringer asked for the addition of a line under expenses indicating \$18,000 paid for the Minnesota Library Publishing Project.

<u>Motion to accept CRPLSA Legacy Fund report from Hutton</u>	<u>Behringer/Werner</u>	<u>Approved</u>
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Hutton noted that the Legacy Budget, Review & Evaluation Committee needs to determine how to spend the remaining Funds Balance.

<u>Motion for MN Book Award author visits to be held and invoiced by June 30, 2017.</u>	<u>Behringer/Werner</u>	<u>Approved</u>
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**Legislative Update:**

Sam Walseth of Capital Hill Associates discussed the process and prognosis of the remaining 2017 legislative session. Sam encouraged CRPLSA members, City Council members, and County Commissioners to attend local Legislative forums during the Easter holiday break.

**Legislative Forum:**

The group discussed the importance of preparing for the Legislative Forum in advance, in addition to the possibility of using the forum as an opportunity to educate the library community about legislative initiatives and why they are important (RLBSS, RLTA, Bonding Bill, etc.).

Pundsack, Lynch, Hokanson, and Behringer of the Legislative Forum Ad Hoc Committee, which will convene to discuss possible legislative agenda items for 2018 and how to most effectively present these items at the Legislative Forum in July.

**MN Loves Libraries:**

Peg thanked Ann and SELCO for developing MN Loves Libraries for statewide use. Ann thanked the committee members who carried out the project.

**State Library Services Update:**

Jennifer Nelson shared State Library Services March 2017 update, an LSTA Overview document, and a Competitive Grant document.

Jen and the group discussed the value of the MN Braille and Talking Book Library, IMLS funding, and upcoming LSTA meetings in St. Cloud and Roseville. Behringer asked MDE to assist with recommendations regarding schools and libraries (Connect Ed).

**Minitex Update:**

Valerie Horton provided a Minitex update. Valerie reported that resource sharing is up and Minitex is seeking grants and donations for additional titles for Ebooks Minnesota. The group discussed Pressbooks, the Minnesota Library Publishing Project and SELF-e. Behringer will contact the group regarding a group subscription to SELF-e.

**MN History Day:**

Andrea McKennan from MHS gave a presentation on current library involvement with MN History Day and encouraged additional libraries and regional library systems to participate.

**Once Upon a Reader:**

The contract with Library Strategies ended on December 31, 2016. OUR props will be housed at SELCO headquarters. Lynch will contact Sue Hall to complete the transfer of the site to LARL. Werner, Hutton, and Lynch will update the OUR budget so that the incoming Statewide Library Legacy: Budget, Review, and Evaluation Ad Hoc Committee can move forward.

**Motion to discontinue OUR as a Statewide Legacy Project**

**Lynch/Werner**

**Approved**

(Misselt and Hutton Against)

**Motion for future use of OUR.**

**Werner/Pundsack**

**Approved**

After discontinuing the sponsorship of OUR as a statewide project, CRPLSA will retain the ownership of the OUR tagline and logo and will allow its use upon successful completion of an application process based on guidelines set forth by CRPLSA.

**Data Practices Workshop:**

The Data Practices Workshop with Ann Goering is scheduled for April 26<sup>th</sup> from 10-Noon at the St. Cloud Public Library. Pundsack will contact us via email regarding registration.

**Motion for NWRL to become the archives of the MORE and MN Certification Materials**

**Hutton/Behringer**

**Approved**

**Motion to approve the revised CRPLSA Bylaws.**

**Ortega/Pundsack**

**Approved**

Werner will send previous versions of the bylaws to Pundsack for retention.

**Motion for Lydon to explore options for a gift to acknowledge the work and dedication of Mary Murphy.**

**Werner/Ortega**

**Approved**  
(Behringer Against)

Hokanson will write a resolution recognizing Murphy’s years of service.

**eRate Delays:**

Everyone is aware of the unusual backlog.

**Construction Grants:**

The group discussed changes to the LSTA construction grant rules.

**Motion requires SLS to have individual email accounts to gain access to the Youth Services Google Drive.**

**Ortega/Hokanson**

**Approved**

**FRIDAY, MARCH 31, 2017**

**9:10 a.m. Call to Order**

Behringer, Hokanson, Hutton, Lydon, Lynch, Ortega, Pundsack, Trojanowski & Werner

Not attending: Hanson, Misselt, Ridge, & Weikum

**MLA Liaison Report:**

CRPLSA should discuss possible candidates for the MLA Committees. Lydon currently serves on the Nominations Committee and is interested in continuing.

The group discussed the need for library employees to learn more about civic engagement. Hutton will talk to MALF about a possible Civic Engagement 101. Pundsack will talk to Mary as a presenter as well.

Behringer agreed to talk about the RLBSS formula and taxation at the July CRPLSA meeting.

The group discussed the possibility of a session at MLA with Pundsack presenting on consolidated systems and Molly Stanford presenting on federated.

**MLA-ITEM Steering Committee Report:**

No report

**Minitex Report:**

No report

**Multitype Directors Report:**

Hokanson recommended the new Solo Librarianship site.

**RLTA Committee Report:**

Peg lead a discussion regarding RLTA and will transfer RLTA information to Punsack.

**Round Robin Q & A and System Updates:**

No action.

**Adjourn**

The next online meeting is scheduled for May 25<sup>th</sup> at 10:00 a.m.