



Minutes: November 3-4, 2016 --- St. Cloud Public Library

Thursday, November 3rd

The meeting was convened at 8:30 a.m. by chair Jim Trojanowski. Also attending: Weikum, Misselt, Pundsack, Lynch, Behringer, Hanson, Ortega, Boese, Hutton, and Werner.

<u>ACTION</u>	<u>MOVED BY</u>	<u>RESULT</u>
<u>Motion to approve agenda</u>	<u>Hutton/Misselt</u>	Approved
<u>Motion to approve meeting minutes: (9/1/16 and 10/4/16)</u>	<u>Hutton/Misselt</u>	Approved

Legislative update (*Sam Walseth*) Sam walked through some of the changes that resulted from the 2016 elections and provided likely dates for specific milestones as the 2017 legislative process goes forward. The next budget forecast is due 11/30/16. (Sam noted that recent revenues have been coming in slightly under the last projection.) The Governor’s budget is due by 1/24/17. Regular rules would suggest that the session should be finished in May, but Sam speculated it may run longer.

Review of Legacy Report draft document (*Scott, Hondl*) Scott briefly explained the history of the planning for this document and the issues and questions that remained prior to finalizing the document. The group expressed appreciation for the work to date and provided several suggestions for considering in finalizing the document. Honld asked that if staff at the member systems have additional suggestions and/or photos, they be forwarded soon.

Financials:

Motion to accept CRPLSA Fund report from Hutton **Behringer/Ortega** **Approved**
Hutton noted that 2017 CRPLSA invoices had been sent – and that systems could pay this year or next.

Motion to accept CRPLSA Legacy Fund report from Hutton **Misselt/Werner** **Approved**

Statewide Legacy Budget Committee Report: Hutton, Misselt, Lynch and Werner prior to this meeting to consider expenditure plans for the balance of the FY 2017 year. The group report noted it identified

- funds unexpended at the end of 2015
- funds expended to date in FY2017, and
- estimated encumbered FY2107 funds, and the anticipated fund balance.

The committee proposed a series of questions about the future of statewide Legacy program efforts. A planning team was appointed to: 1) propose an expenditure plan for unencumbered funds; 2) Review and evaluate *Once Upon A Reader* activities; 3) consider other program options. The Statewide Legacy Review Committee members are: Ortega (convener), Lynch, Trojanowski, and the new TdS director.

Peg Werner noted that if plans call for selection another OUR title, it should be identified prior to the end of the legislative session.

Liaison Reports:

MLA/MLA: Barb Misselt noted that the platform had been discussed and adopted at the MLA conference.

ITEM Steering Committee: Barb Misselt reported on efforts to finalize the multi-member agreement for lobbying services. The contract is held by MLA. In negotiations, the parties and lobbyist have agreed to a 2 year term – and a 10% reduction in the annual pricing.

Minitex: During this time of the meeting, it was noted that Valerie Horton would report later on the agenda.

Multitype Directors: Ann Hutton said that the multitype directors had sponsored the MLA event at Glensheen Mansion. They also co-sponsored an event at the ITEM conference and were working to set up and promote a sequence of ELM database training session throughout the state.

RLTA Committee: Peg Werner noted her upcoming retirement and mentioned that someone from CRPLSA should be prepared to be the contact person for support on RLTA and related telecomm issues. Karen Pundsack indicated a willingness to serve in the role – an offer which was accepted by group consensus.

Minnesota Loves Libraries CRPLSA members were provided a general update on the work of the *Minnesota Loves Libraries* planning committee and efforts to promote the theme through buttons, postcards and other online options. Ann Hutton indicated that there was CRPLSA funding available to support the continued work of the committee and distribution of MNLL buttons to interested libraries. She asked systems to report requested numbers to her.

Motion that CRPLSA fund pay for MNLL buttons as requested by systems **Werner/Ortega** **Approved**

CE Committee Report: Pundsack and Trojanowski reported that the committee would appreciate input from the systems on potential topics of interest that might be pursued in 2017. It was mentioned that Data Practices Act compliance may be a beneficial topic.

Minitex update: Valerie Horton provided an update on several matters related to Minitex operations – including an update on planning related to a move to a new location within Wilson Library. She was in discussions with leadership within the MN Office of Higher Education about that unit’s support for requested legislative initiatives of interest to Minitex – especially support for the *Ebooks Minnesota* project. She mentioned that Minitex, with support from some academic libraries, was engaged in discussions about funding a Pressbook agreement for statewide access to a product for eBook production.

SELFe Report: In coordination with the Pressbooks launch Horton envisioned, Behringer reported that MELSA s in the process of negotiations with BiblioLabs for a SELFe platform to present ebook content produced by MN authors. The initial contract will be for MELSA libraries only – but terms have been discussed that would permit the agreement to be expanded to include other systems for \$50,000 annually. Behringer noted that the start-up cost for MELSA alone exceeded the projected cost for MELSA’s share of a statewide service and that he anticipated that the RLBS formula shares would be reallocate costs should other system choose to join after the MELSA launch was completed.

State LSTA discussion: Jim Trojanowski noted that staff from State library Services/MDE would be joining us the next day to address concerns that he had expressed in writing to State Library Services about a number of changes going on within the agency and general MDE departmental organization. The group used the discussion time to organize its approach to the discussion that would occur the following morning.

2017 Officers, meeting dates and locations Officers for 2107 are: ALS/Jim Weikum, Chair; LARL/Liz Lynch, Secretary.

The 2017 meeting schedule is:

- January 26, online, 10 AM
- March 30-31, in person, Twin Cities, site TBD
- May 25, online, 10 AM
- July 27-28, Marshall
- Sept 7, online, 10 AM
- Oct 26-27, Detroit Lakes

With no further business, the group adjourned for the evening.

Friday, November 4th

State Library Services Update

Jennifer Nelson discussed some recent activities at State Library Services (SL) including that:

- Minnesota had hosted the Chief Officers of State Library Agencies (COSLA) meeting.
- State Library Services (SLS) staff was working on a third draft of an updated Trustee manual. SLS staff had started a draft – and COSLA had put in some work on a template that might be a foundation for use across multiple states.
- SLS staff was considering next steps on an update to the Public Library Standards document, saying that the frame of reference may be changed to a “best practices” perspective.
- Listening sessions related to both ESSA and the evaluation of the State’s Five Year LSTA plan were being held in various locations through the State.
- SLS was planning webinars in December related to collection of public library statistics.

Discussion on Collaboration between CRPLSA and SLS

Using the issues raised in Jim Trojanowski’s October 27th communication to Jennifer Nelson as a framework, Ms. Nelson, Kevin McHenry and the CRPLSA directors present at the meeting discussed the relationship between CRPLSA and SLS/MDE, including the status changes to include charter schools under the purview of Ms. Nelson. McHenry noted that he viewed feedback as an important source of information and would consider the issue put forth in the message and this discussion. He indicated that he believed significant steps had been made in positioning SLS within MDE, noting that its relevance had not even been higher within the department.

Misselt said that she appreciated that SLS may have higher visibility within MDE, but stated that the library community needed someone to play a more active role in serving as the state librarian. CRPLSA members asked that MDE/SLS staff review the language in MN Stats. 134.31. This section outlines

responsibilities for the state library agency. Boese mentioned that MDE, the state library, and regional systems had a 50+ year history of working to improve library services and that good communication was needed to protect that development into the future.

Development of Talking Points for the MLA Platform

Peg Werner said she would work with Mary Mehsikomer on the talking points draft document related to RLTA/TEA. Barb Misselt, Liz Lynch and Ken Behringer will work on the draft regarding RLBSS. Karen Pundsack, Liz Lynch and Laurie Ortega agreed to work on the talking points for Legacy funding.

With no further business, the group adjourned.