



**Minutes: July 26-27, 2018 meeting, Mankato, MN**

**Joint meeting**

The joint multitype/CRPLSA meeting was called to order at 9 a.m. by Carla Lydon and Mary Jordan. CRPLSA attendees: Ann Hokanson, Jim Trojanowski, Gerri Moeller, Karen Pundsack, Marian Ridge, Laurie Ortega, Ken Behringer, Jim Weikum, Kristi Hanson and Krista Ross. Multitype attendees: Ann Walker-Smalley, Shari Fisher, Reagen Thalacker, Shelly Grace and Kathy Enger. Other attendees: Jennifer Nelson, State Library Services; Sam Walseth, Capitol Hill Associates; Margaret Stone, MLA.

Not attending: Liz Lynch, Marian Ridge

<b>ACTION</b>	<b>MOVED BY</b>	<b>RESULT</b>
<p><b>State Library Services update</b></p> <p>Jennifer Nelson shared training opportunities on homelessness, equity and Supercharged Storytimes that State Library Services is offering. Opportunities from the YALSA coding initiative will be coming as well. Based on survey feedback SLS is looking to get out more across the state. This year’s annual report data is now available on their website. An exhibit from MPCA on pollinators is available. Contact Emily Kissane if interested in hosting it. Jennifer also explained how IMLS funding maintenance of effort requirements functions with Minnesota’s state library funding.</p>		<b>No action</b>
<p><b>Legislative Update</b></p> <p>Sam Walseth shared updates on the legislative landscape. The group discussed Multicounty Multitype and Regional Library Basic System Support legislative strategies. Sam recommended having a unified voice and one priority for the E-12 budget for the upcoming session.</p>		<b>No action</b>
<p><b>Minitex update</b></p> <p>Valerie Horton shared Minitex updates, statistics and activities. Minitex is preparing for their 50<sup>th</sup> anniversary and will be doing a big promotion. They have hired a new public relations staff member.</p>		<b>No action</b>
<p><b>MLA frontline staff track</b></p> <p>Margaret Stone shared information about a new track for frontline staff at the October MLA conference in St. Cloud.</p>		<b>No action</b>
<p><b>Update on MCMT strategic planning</b></p> <p>Hokanson shared information about the multicounty multitype systems’ strategic planning. They are writing an RFP for a joint plan.</p>		<b>No action</b>

## CRPLSA meeting

Jim Weikum called to order at 1:10 p.m.

<u>ACTION</u>	<u>MOVED BY</u>	<u>RESULT</u>
<b>Motion to approve agenda</b>	<b>Hokanson/Moeller</b>	<b>Approved</b>
<b>Motion to approve May 18, 2018 meeting minutes</b>	<b>Trojanowski/Ortega</b>	<b>Approved</b>
<b>Management of MN Writes/MN Reads content</b> Behringer proposed establishing a selection policy for MNReads MN Writes:	<b>Behringer/Weikum</b>	<b>Approved</b>

*Content in this collection is submitted by Minnesota authors without prior review by library staff. We want people to express themselves and share content that is important to them, but not at the expense of safety, well-being and property rights of others.*

*If you encounter content that you feel is detrimental to the safety, well-being, or property rights of others, please use this form to request a review of the content. Content may be removed at our sole discretion.*

CRPLSA would appoint a moderator. Ross and Behringer will work with Valerie Horton to set up a print form. The goal is to align with the MLPP process.

### **Financial Reports**

<b>CRPLSA Fund</b>	<b>Trojanowski/Moeller</b>	<b>Approved</b>
<b>CRPSLA Library Legacy statewide shared fund</b>	<b>Hokanson/Trojanowski</b>	<b>Approved</b>
<b>MN Book Awards Invoice</b> Ross shared the invoice from Library Strategies. They will be sending an updated MOU. \$3,271.20 to be paid from CRPLSA Legacy budget. MN Writes MN Reads programming (\$5,500) would come from remainder of Legacy and FY 2019 CRPLSA budget. This will expend the last of the statewide Legacy dollars. Ross will send invoice and signed MOU to Library Strategies through June 30, 2018. No plans to continue going forward.	<b>Hokanson/Ortega</b>	<b>Approved</b>
<b>CRPLSA Fund draft FY2019 Budget</b> Ross reviewed the FY2019 budget drafted by the committee. System amounts adjusted by 2018 percentages. Self-E and FY19 invoices will come after September. SELCO will bill separately. Will leave a line item for Statewide Advocacy as a line item with no amount budgeted as a placeholder. Will also add MN Writes MN Reads hosting as a placeholder & Legacy overage. MILE will be a placeholder rather than a budgeted item because no request has been received.	<b>Trojanowski/Behringer</b>	<b>Approved</b>
<b>RLBSS Planning Team / Legislative Forum</b> Discussed strategies for upcoming legislative session. A meeting of directors from CRPLSA and MELSA		<b>No action</b>

craft will formulate legislation after updated formula is released by State Library Services. Behringer, Trojanowski, Pundsack and Moeller will be CRPLSA representatives. Hokanson will ask Sam Walseth to draft an example of that would reflect the best legislative scenario from the lobbyist's point of view.

**Lunch Sponsorship – Stephanie Gerding workshop** **No action**

ALS will include \$10 fee for lunch as part of the registration process for attendees.

**Library benchmarking** **No action**

Hanson shared updates on state standards. CRPLSA could look at benchmarks for certifications, CE, years of experience based on population size, etc. Benchmark – standards for public libraries – hours open, budget, paid staff, etc. Hanson and Trojanowski will look at what is possible and come up with a list based on other states' standards.

**Benefits / Annual Salary Survey** **No action**

Hokanson expressed interest in information about total compensation information, not just salary information from other regions. She will send an email with questions, and everyone will respond as they are able.

**Update to “Selecting a Library Director” title** **No action**

Weikum posed question about whether to update the publication. Other sources with this information are available, so no update will be pursued.

**Friday, July 27, 2018**

**Liaison Reports** **No action**

- MLA - Behringer  
Talked about needs for additional paraprofessional continuing education opportunities and easier and more affordable options for rural library staff. Virtual options might be an avenue to explore.
- MLA Legislative Working Committee – Hokanson  
Good structure for planning events. Has done a great job of getting new people involved. Talked about future role of the committee and how it intersects with other legislative advocacy groups.
- MLA-ITEM Steering Committee - Weikum  
Will be called in August – representatives each from the four groups, task will be to evaluate Capitol Hill Associates performance. Their contract expires this year.
- Minitex- Hanson  
No report. Meeting coming up on Sept. 7, so please send updates.
- Multitype Directors - Hokanson  
Creating an RFP to do a coordinated multi-type strategic plan effort.

**Unfinished Topics** **No action**

Weikum. shared information about upcoming Supercharged Storytimes train the trainer schedule.

**Get to Know a System** **No action**

Ortega shared information on Pioneerland structures and functions. Arrowhead was tabled to next

meeting. It was decided to do one system per time, one hour per system and schedule it earlier in the meeting.

**System Updates and Round Robin Q & A**

**No action**

- Pundsack shared information on email Spam, a security concern with a vendor and an MLA conference exhibitor
- Moeller – shared new VLS logo design ideas
- Discussion about staff increases, COLA and pay scales

**Meeting adjourned at 12:00 p.m.**

*Next meeting: Friday, September 6, 2018 from 10am – noon*

*Online via GotoMeeting?*