



Minutes: March 28 – 29, 2019

MELSA Conference Room 1619 Dayton Ave., Roseville, MN

Attendees: Karen Pundsack, Gerri Moeller, Jim Weikum, Ken Behringer, Krista Ross, Kristi Hanson, Laurie Ortega, Marian Ridge, Liz Lynch, Jim Trojanowski; Ann Hokanson; Carla Lydon (at 10:00 am)

Guests: Jennifer Nelson, State Library Services; S Valerie Horton, Minitex; Jami Trenam, MLA Legislative Chair-Elect; Sarah Hawkins, MELSA Project Coordinator.

The meeting was called to order by Karen Pundsack. Gerri Moeller filling in for Secretary Carla Lydon.

ACTION	MOVED BY	RESULT
Motion to approve agenda with following additions	Hokanson/Behringer	Approved

Additions to the agenda

1. PERA Aid
2. MN Writes MN Reads author content
3. Reciprocal returns
4. Legacy coordinator meeting

Motion to approve Jan 2019 meeting minutes	Trojanowski/Ross	Approved
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Financial reports

All of dues and payments are in. Had expenses for lobbyist fee and legislative expenses since the last meeting.

Motion to affirm email votes & expenditures	Ross/Behringer	Approved
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1. 2/1/19 MN Writes / MN Reads process for program funding – Trojanowski/Ortega
2. 2/11/19 Funding for Legislative Day READ postcards – Behringer/Hanson
3. 2/15/19 Funding for Rack cards for Legacy & RLBSS/RLTA – Lynch/Behringer

Motion to accept financial reports

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|-------------------------------------|------------------------------|-----------------|
| • CRPLSA Fund | Behringer/Ridge | Approved |
| • CRPLSA Library Legacy Fund | Trojanowski/Behringer | Approved |

CRPLSA FY2020 Budget

Reviewed budget draft. Proposing no increase in base for dues, but change to 2019 fiscal year for

percentages from 2018 and that we continue to do this so we don't get too far from actual percentages in the dues.

Discussion around various line items including Self-e & Pressbooks funding; MLA expenses; Promotion; Continuing Education. Lynch mentioned that AMC folk have asked about handouts and it would be good to create something. Behringer feels it's important that we don't promote to individuals rather to the groups we market at – legislature, AMC, etc. But if we say we have 8 bookmobiles, we should know where they are!

Motion to use the 2019 figures for the 2020 budget percentages

Ridge/Ortega

Approved

State Library Services Update – Jen Nelson

Joe Manion shared his thanks for the annual report work that we're doing. Right on pace with 70% of having submitted reports. After the edit check process in April, will have some preliminary information available. The group shared that the process went well. A reminder that Joe is always available to talk about data privacy.

Libraries serving Youth Meetup at Arboretum at the end of April. It's about building partnerships. Registration will be going out soon in newsletter.

Leah is also talking about T3 workshop about coding and is working with folks to put on the American Indian Literature conference in the fall.

Consumer Protection Bureau – talk with Joe about presentation. Great River – resources that librarians can point people to for financial literacy.

Have a vacancy in Emily's position. Trying to get aid applications out as soon as possible. If there are statutory changes, will work as quickly as they can to get the new data out. Have a few strong candidates for the position.

Construction grants – The plan will be to get applications out by September. Sustainability guidelines can be a major hurdle in grant process. It's a barrier for some folks applying for the grants at all. SLS is advising people to start that part of the process as soon as they know they are thinking about applying for a grant.

RLTA – three difference proposals. There is a proposal from State Library Services and one from CRPLSA and both would be likely to benefit libraries. One involves expending additional funds in broadband projects. That hasn't had a hearing, but is jacketed. Jen will share the bill number for this with the group. She'll also send the language for the State Library Services version. Still getting category 2 applications. Things are on track to be getting the report documents out by July. Timing should be familiar unless there is a change with the language. (That probably won't stop the process, but they will try to integrate any changes into the existing process.)

Luchelle Stevens, Chief of Staff at MDE, was unable to make it today. She comes from DHS. Really interested in libraries. Still waiting for the administrative direction to shape out. Early ed is going to stay on the radar, but tech ed may become more prominent and focused. Follow Luchelle Stevens on twitter – she does little videos of what she’s been doing. She appreciates the roles that libraries play. Probably a good idea to contact her directly to attend a CRPLSA meeting. And if you have something going on, please invite her. Please consider crafting messages around the One Minnesota message to MDE. It’s going to be well received.

Group will work on scheduling another meeting with the Commissioner in the June or July time frame. It’s a discussion of where we’re going, and what we would see as potential policy initiatives.

New Director Orientation - Weikum

History of CRPLSA & Library service in Minnesota–

- Originally a function of State Library Services – changed in the 90’s. Vacuum started and CRPLSA started doing things that were missing. In past, SLS would have stepped in to help address local issues and defend the statute.
- Could regions unjoin? If you don’t pay the dues. We exist because we choose to exist. Have explored incorporating in some fashion but always decide not to pursue.
- Extension of access bill – forced counties’ to levy to pay into regional libraries. Formula was predicated on stable local funding.

Joint Powers Agreements –

- Those that have will send to group.
- LMC – JPA are addressed in Intergovernmental Cooperation chapter

Statutes –

- Chapter 134
- 609.541 – Protection of Library Property
- 13.40 – Privacy
- Chap. 26 Data Practices – resource in Joe Manion, Ann Goering, Office of Data Practices. Ken will send policy or can borrow from GRRL
- Open Meeting Law – Jim provided handouts. Suggests if at all possible assume meeting is open.

RLBSS/RLTA/ Legacy funding nuts & bolts – Behringer

- RLBSS/RLTA/Legacy – strengthen, improve & promote library service. Reviewed formula and history.
- Equalization - City/County funding moves to where the library service is provided. Valuation of property has changed throughout the years – ie. lakeshore, farmland. Uses ANTC – allows state to step in because a county has thumb on the scale. Worth watching equalization calculations – one year state used household vs. population.

MN Writes/MN Reads Author contest – Sarah Hawkins (MELSA) joined meeting

This year's contest kicks off 4/1. Need judge from each region. 2020 contest looking to expand to cookbooks & poetry.

Author tour – Hawkins recommends honorarium of \$200 plus travel for winner; \$100 plus travel for finalist. Send notice of interest to Hawkins.

Motion to approve Hawkins' honorarium recommendation **Moeller/Lydon** **Approved**

Legacy Coordinator's meeting

Discussion about purpose of meeting. Sarah Hawkins (MELSA) and Mollie Stanford (ALS) to call meeting, potentially in conjunction with MELSA legacy staff.

2019 MLA Legislative Forum - Jami Trenam, MLA Legislative Chair-elect joined meeting.

Discussion about changes to the Legislative Forum. Trenam asked for feedback and encouraged CRPSLA to call or email with questions and feedback. Forum will occur in July or early August.

RLBSS Strategies

Behringer reported on Sen. Nelson meeting. \$1.3 million threshold set to hold harmless. Suggestion that we are better with something rather than nothing in Senate bill. House bill is \$4 million. Discussion around equalization formula change. Question about what hold harmless means.

2019 MLA Conference Sponsorship

Motion to approve \$1000 Sponsorship of MLA Conference **Trojanowski/Ortega** **Approved**

2019 PLD Day Sponsorship

Motion to approve \$300 Sponsorship of PLD Day **Ortega/Hokanson** **Approved**

MLA Conference Presentations

Discussion about possible conference proposals. 4/18 deadline for submission of proposals.

- Advocacy – Jennifer Harveland
- Library 101 – Lydon to join Mollie Stanford in presenting.
- Civic engagement – Pundsack to ask Mary Jordan to submit
- Parliamentary procedures – Moeller to see if she can find someone

Reciprocal Returns

Need to educate that this is acceptable. FB post asking question – Trojanowski to forward to group.

Library Professional Development Network

Chaired by Matt Lee, Minitex. Trojanowski reported that there are two subcommittees – Communications & Continuing Ed. He is working on Continuing Ed. Focusing on public libraries, in particular those in a Head Librarian or Director role. Looking at possible LSTA funding as a cutout. Jen Nelson is open to that possibility. Foundational training (parliamentary procedure, intellectual freedom, etc) to improve managerial competence. Needs to be reoccurring (1x per year). Planning to start small and build on it.

Rural Broadband Coalition

Motion to join the Rural Broadband Coalition for \$100 **Behringer/Ridge** **Approved**

Summer Reading Resource Fair

GRRL to host iReads fair again this year.

Committee & Liaison reports

- Legwork committee – Hokanson. Updated on Legislative Day and how day gets paid for. Prepared budget request to MLA. Committee is focused on the nuts & bolts work. No active role right now.
- MLA Board – Behringer. Board discussed legislation to change statute regarding HCL Director educational requirements. HCL seeking diversity in the pool. MLA issued a statement that they valued the degree.
- Legislative Steering committee – Weikum. Typical meeting sometime in June – Sept.
- Center for the Book – Lynch. Group used to be the MN Book Awards committee. Produces MN Writer’s map and has hosted Moving Words program in the state. Group is seeking state funding appropriation.
- Multitypes – Ross. Will meet in May in Rochester. Has an RFP for strategic plan & bylaws.

Director Searches

KRLS, MELSA, PCLS updated on the status of their searches.

Recessed until morning

Friday, March 29, 2019

Attendees: Ross, Behringer, Trojanowski, Moeller, Pundsack, Lynch, Weikum, Ridge, Lydon.

Guests: Valerie Horton, Minitex; Sam Walseth, Capitol Hill Associates

Minitex Report – Horton

Had a meeting with Head of OHE, Dennis Olson. He’s interested in initiative to take Learning Express and

push out to colleges and High Schools. Also interested in occupational / college ready stuff and the workforce connection. Valerie suggests there's space to do something with OHE. Show him that libraries are educational institutions. Olson is an educator. Suggests we bring workforce development (DEED) into CRPLSA meeting.

\$58K from CRPLSA plus MDE money for eBooks MN purchased 3821 Capstone books, mostly children's. 3 of those titles are in the top 20 circulations at eBooks MN. Use is skyrocketing. Rights are platform agnostic. Currently no other platform that does what is needed.

ELM RFP – there is no Database that is low use content for ELM. Next RFP process starts this fall – implementation 6/2020. Rebranded eLibrary MN. New website coming out with new logo. Substantially better user experience launch within a couple of weeks. Multitypes have been successful in getting ELM out to schools. Matt Lee running process.

Director search – committee meets this week. Search process like last time. Moving extremely quickly – hope to have someone by Aug/Sept. May not have an acting. Massive outreach.

Head of Resource sharing search – strong small pool. Making offer soon. May meeting cancelled.

Legacy money for MDL. Steady increases \$750,000 per biennium for 4-5 yrs. Goes through MHS. Requesting \$1mill for MDL. Optimistic that there might be a substantial increase.

Pressbooks – phenomenal use. 527 books in production / 621 users. 1/3 academic 2/3 public. Nice range of titles. Funding – academics volunteered to pay for statewide use. \$12,000 from them; Minitex fills remaining to \$18,000 price tag. Valerie does a fair amount of speaking / work to get academics to pay for it. Not on automatic pilot – no guarantee that it will work if new director doesn't. Have new Director come to discuss this funding issue. Academics want cloning and interactive tests – not available in public version but are available in academic version. Can't afford Pressbooks EDU version statewide. For the 3 academics that this is a real issue for there's a cooperative agreement to purchase EDU at substantial discount. Director needs to pay attention to this issue.

OCLC and regional systems –

Discrepancies regarding costs to regional systems with no justification from OCLC. Discussion of other options. Suggestion to survey system costs – Jim W. will gather and call a special meeting including MELSA Directors.

Legislative update – Sam Walseth

2nd bill deadline today. House bill tomorrow. Senate bill expected on 4/8. \$900 mil E12 target in house. Expects a decent position in the house. Senate target is \$206 million. Just enough for 1% increase 1st year 0% beyond for general education formula. Governor's bill includes \$730 mil for education package. Senate will be a no frills bill, basically status quo. Tax bill and tax conformity will be needed to fund. Decision needed by end of April regarding formula change modifications.

Center for the Book bill – feeling is that would be a great arts & cultural heritage program but doesn't belong in the E12 bill.

Discussed HCL bill and Multitype bill. MCMT bill was put on hold for this session. Needs more direction and vetting before proceeding. Discussion about how to proceed with joint meetings with MCMT Directors.

Meet a system – ECRL

Lydon shared information about East Central Regional Library.

Round Robin

Plum Creek – Nobles County has new director

ALS – Hiring a Bookmobile coordinator

MELSA – exploring the first day experience when someone arrives without a library card. Looking at a universal database; working on a tuition pilot program; Teen Lit Con.

Meeting adjourned at 11:59 am.