



Minutes: Oct 24-25, 2019

Pioneerland Library System headquarters, 410 5th St. SW, Willmar, MN

Attendees: Ann Hokanson, Stephanie Johnson, Carla Lydon, Liz Lynch, Laurie Ortega, Karen Pundsack, Krista Ross, Erin Smith, Jim Trojanowski, Scott Vrieze, Jim Weikum

Guests: Sam Walseth, Capitol Hill Associates; Rob Vanasek, Capitol Hill Associates; Jennifer Nelson, State Library Services; Matt Lee, Minitex; Paul Swanson, Minitex.

The meeting was called to order by Karen Pundsack.

ACTION	MOVED BY	RESULT
Motion to approve agenda	Ross/Trojanowski	Approved
Motion to approve Sept 2019 meeting minutes	Ortega/Lynch	Approved
Financial reports		
Motion to accept financial reports		
<ul style="list-style-type: none"> CRPLSA Fund 	Weikum/Vrieze	Approved
Ross reported that they have billed for membership and Self-E. Only one expenditure for the AMC conference registration.		
<ul style="list-style-type: none"> CRPLSA Library Legacy Fund 	Ortega/Trojanowski	Approved
\$1552 still in budget. One expenditure was made to VLS for a program.		
Future of MnWrites/MnReads		
Good until March 2021 for Pressbooks. LARL and TDS not seeing use. Pressbooks costs \$18,000 per year. Sarah Hawkins sends out reports about usage. Reevaluate statistics next year. Conversation about how to measure impact and what metric should we consider. What outcome are we looking for? Need was expressed for further staff training and a marketing campaign. Add topic to July agenda.		
Motion to continue support Self-E pilot project through 2022	Lynch/Trojanowski	Approved

Overdrive

Interest in a discussion about what might be possible. MN is one of few states that does not have a statewide Overdrive contract. Reciprocal borrowing agreements are now possible but there's a limit to the number of organizations that can be in that group.

Erin Smith joined meeting.

Committee of Erin, Jim T., Scott and Krista to explore possibilities. Scott volunteered to lead committee.

Legislative Update (Walseth/Vanasek)

Walseth and Vanasek joined the meeting.

Legislative Liaison to Department of Administration asked about the State Register. Chapter 14.46 requires 1 copy to be provided without cost to the public library in the county seat. Would like to update this language. Consensus from group was that it was fine to cease this practice.

Proposed RLTA language

Motion to accept MDE's proposed language **Trojanowski/Hokanson** **Approved**

Bonding –

Need a list of projects ready within the next four years from the group. Scott agreed to compile. Discussion about whether we can explore the loosening of B3 guidelines as they are an expensive additional cost for those projects.

Discussion about legislative strategies for increased funding including a more realistic target. Should we consider something like asking for rural library aid?

Continue to work with SLS and await budget forecast. Prepare a statewide approach and agree to hold harmless. Maybe something like a Stabilize MN Libraries bill? Be sure to speak in terms of initiatives and what you can do with the money.

MOE – several counties in ALS are sitting at 90% of 2011 mark with an attitude that they aren't going to budget for increases if they don't have to. City Administrator in Grand Rapids wants to address.

Question for group is whether there was any interest in tackling the freeze in Statute. Discussion about what a Maintenance of Effort bill might look like.

Other ideas discussed – check box on tax form / license plate / amendment?

MLA Platform

Language we sent over is included in the platform.

Motion to approve MLA platform **Lydon/Ross** **Approved**

Discussed net neutrality and broadband issues. Question arose as to whether it was appropriate to use CRPLSA funds to make a donation to the rural Broadband Coalition for their lobbying efforts. Need to research.

Minitex Report (Matt Lee)

Paul Swanson joined the meeting.

Director search continues. Still haven't found a good fit. Throughout the time of transition, services remain strong. Focus on awareness building thorough a trifold and video. Lee shared the Minitex stakeholder survey which revealed a high level of satisfaction with Minitex services.

Jen Nelson joined the meeting.

ELM Database process – currently reviewing databases. New licenses need to be in place by June 2020. Lee shared the e-Resources task force who is tasked to craft an RFP, evaluate responses and make a recommendation. Large group with 30 representatives from MN. This is a shared collection and a shared process. Statewide ELM ensures equity. State funding for these resources hasn't increased since before 2011.

Library Professional Development Network (LPDN) lots of organization that provide professional development for library staff. There's not always awareness of what organization do or awareness of what's available for library staff. Trying to build up and support professional development throughout the state. There was a lot of enthusiasm at MLA.

Swanson reported on Simply E – designed under license for US public libraries. IOS and Android apps. Mostly open source. Authentication is not needed to view collection. ILS must support SIP2 authentication. Idea is 3 taps and you can start reading. No built in dictionary or searching the reader which lags behind vendor applications. Currently can't switch between the app and vendor app.

GRRL has been testing. If anyone else want to test, contact Paul. 3-4 week time commitment.

State Library Service update (Jen Nelson)

- Public Charge rule has been delayed with court injunction. PDF is available in different languages and legal resources to assist people with this.
- Public library data survey is on hiatus for 2020. Redoing and taking a deeper dive. Emily Plagman is leading charge. She would come to do training for the cost of transportation as her parents live in Aitkin. Lydon will work on this.
- ACHF – financial reporting forms are going out. Likely to need updated budgets to reflect amounts in OGAN rather than the application.
- Jen Verbrugge is still on leave. Position has been posted. Need someone with early literacy skills. Positions must be posted for at least 21 days.
- Michael Wall from Secretary of State's office is interested in working with libraries. Voting handouts and voter registration training is coming.
- Hannah Buckland appreciated the visits and now better understand the differences. New Director Orientation will happen next week.
- Pilot project on workforce development happening in Nov/Dec

- Meeting with Commissioner – Jen requests stories about libraries that we can be putting out and the role that libraries are playing in the community. In particular, regarding teaching and learning and safe and welcoming spaces.

Correctional Facilities

Discussion about situation in ALS

OCLC

Conversations continue. Question was posed about the impact on MnLink.

Census

Two groups reaching out to libraries – those hiring census workers and those working to make sure everyone gets counted. Karen shared a list with the group of census partners. Includes specific areas where they want to set up shop to hire and to get people counted.

Libraries as questionnaire assistance centers – places where folks can go for assistance in filling out forms

Census people are interested in attending on of our meetings – March, perhaps? Option for folks to use the local library as their address. More information is available on the website with a special tab for libraries.

Members of the group were invited to receive a tour of the Willmar Public Library

Meeting recessed until morning

Friday, Oct 25

Attendance: All CRPLSA Directors were present. No guests.

The meeting was called to order by Karen Pundsack.

2020 Meeting dates and locations

Jan 23 – online

March 26-27 – in person at MELSA office (group would like a tour of a MELSA library)

May 28 - online

July 23-24 – ECRL, Cambridge

Sept 3 - online

October 22-23 – VLS, Fergus Falls

Chair & Secretary

Lynch will serve as Chair in 2020; Weikum as Secretary

2019 AMC conference

Dec 9 & 10 – Lynch sent Google doc for sign up. Discussion about rack cards, sharpies for a giveaway, selfie frame for photo op. Pundsack volunteered to set up.

Committee & Liaison Reports

Continuing education – committee reported that they will work to bring Emily Plagman to MN

MLA – Lydon reported that MLA estimates about a \$50,000 loss on the year. Due to plan use of strategic reserves that was budgeted for but didn't get used, the actual loss will still be about \$20,000. Conference was more expensive than planned. MLA has been asked to be a plaintiff in case about assisted suicide and freedom of speech. They plan to consult with an attorney.

Legislative Steering committee –met in August to discuss shared contract. Good review of Sam. 2nd year of contract. Discussions about maybe doing something different. Sam has indicated he would be open to contracts with separate groups. Committee is also working on realigning the contract. Group should discuss with Boards regarding their feelings on holding the contract directly. Hokanson will reach out to Plum Creek.

Legislative Committee will vote on MLA platform on Nov. 6

Center for the Book – meeting Oct 8. Decided on a venue change for MN Book Awards to the Ordway. Judges will receive an honorarium. Applicant pool has doubled – more diverse and 25% are from outstate. Discussions about paper writer's maps and Moving Words.

Writing contest – Letters about literature. Had been previously spearheaded by the Library of Congress.

Catalyst Conversations – Eric Klinenberg – Palaces for the People book. Dec 10 at 3:30pm at the Landmark Center. Speaking on Libraries are Essential

Minitex – hasn't met

Multitype Directors – Nov 18 – retreat to look at survey results from strategic planning. Scaled back on meetings/more online. 350 surveys were completed. Final report by Feb.

Meet a system – LARL - Liz Lynch

Lynch shared information on LARL.

Future discussion item – increase the administrative percentage for Legacy.

Meeting adjourned at 12:30 pm

Next meeting: Online Thursday, Jan 23, 2020 at 10 am